

Minutes
Business Meeting
Southern Association of Agricultural Educators
Monday, February 7, 2005 - 2:30 p.m.
Peabody Hotel
Little Rock, Arkansas
James H. Smith - Southern Region AAAE Vice-President
Adam Kantrovich - Southern Region AAAE Alternate Vice-President
Randol G. Waters - Southern Region AAAE Secretary/Treasurer

The meeting was called to order by President, **James Smith**.

Minutes from last meeting were approved as posted on the website .

The following reports were made from various committees and people:

The membership report was made by **Tim Murphy** - Reported that membership dues were a bit slower coming in due to conference no longer being held in December. (See written report attached to these minutes for additional information).

A brief report of the President's activity was made by **Ed Osborne**, President of AAAE. (See attached written report).

Jim Dyer gave a report of the Journal of Agricultural Education Managing Board.

Barry Croom gave the report for the FFA Board of Directors. (See attached written report.)

James Smith gave the report for the Agricultural Education Magazine Editing Board. (See attached written report.)

The Program Improvement Committee report was given by **Tom Dobbins**. (See attached written report.)

The Professional Development Committee report was given by **Barry Croom**. (See attached written report.)

The Research Committee Report was given by **Craig Edwards**. (See attached written report.)

The Member Services Committee Report was given by **Gary Wingenbach**. (See attached written report).

Gary Moore gave a brief report on the Council.

Old Business.:

There was no old business.

New Business:

Gary Wingenbach brought to the floor one of the recommendations made by his committee in the form of a motion that **information sheets be included in all future SAAE Conference Program Guides explaining committee responsibilities and the current membership of committees.** (Seconded by Herring) Motion Passed.

Gary Wingenbach also moved that **an on-line information submission form be developed by his committee and that it be used for submission of future committee reports.** (Seconded by Lindner) Motion Passed.

It was moved by Lindner that **Tim Murphy serve as editor of the Southern Journal of Agricultural Education for one more year and that an editor elect be identified during the last year of the editor's term to serve as the future editor with a 3 year rotation as editor.** (Seconded by Murphy) Motion passed.

Tom Dobbins moved that the **poster session be divided into two areas (Research and Innovative Ideas)** in order to make the job easier for the judges as they evaluated what has been presented. (Seconded by Kotrlík). Discussion that followed **suggested** that posters be recognized in each of the areas similar to the way they were recognized in the single area this year. Motion Passed.

It was moved by Dobbins that **AAAE form a National SPA associated with NCATE** (Seconded by Herring). After some discussion on the idea it was moved by (<?>) **to refer this recommendation to the appropriate AAAE Committee for further action.** (Seconded by <?>) Motion passed.

It was moved by Lindner that an **Outstanding Undergraduate Paper be recognized when undergraduate papers are in consideration.** (Seconded by Briers). After discussion it was amended by Brashears (seconded by Briers) **to recognize undergraduate papers AND posters when they were present.** The motion, as amended, passed.

It was moved by Murphy (and seconded by Lawver) that the **Professional Development Committee plan a Professional Development Session for next year's conference on "Turn it in.com"**. The motion passed.

Smith made note that the AAAE Constitution and Bylaws as revised May 2004 were the Constitution and Bylaws under which we currently operate.

Smith also provided members with a list of southern region conference rotations and hosts (as follows):

Dates	Location	Hosts	Coordinators
Feb 2-6, 2002	East (Orlando)	Florida	Osborne/Rudd
Feb 1-5, 2003	Central (Mobile)	Mississippi	Taylor/Swortzel
Feb 5-9, 2004	West (Tulsa)	Kentucky	Coffey/Brannon/Morgan/ Tulloch
Feb 4-8, 2005	Central (Little Rock)	Louisiana	Kotrlik
Feb 4-8, 2006	East(in Orlando)	Tennessee	Waters/Fritz
2007	Central	South Carolina	Dobbins
2008	West	North Carolina	Allston
2009	Central	Georgia	
2010	East	Oklahoma	
2011	Central	Alabama	
2012	West	Arkansas	
2013	Central	Virginia	
2014	East	Texas	

VP Smith **established an Ad hoc committee** composed of Waters (Chair), Dobbins, Alston, Kantrovich, and Smith **to map out responsibilities for SRC and SAAE officers for planning the southern region conference.** Waters will initiate discussion via e-mail over the next few months.

Resolutions:

The Resolutions Committee Chair (Kistler) presented the resolutions and moved that they be adopted and **copies be sent to appropriate people by the secretary.** (Seconded by Murphy) The motion passed (A copy of the resolutions is attached to these minutes.) The secretary will send them to the appropriate administrators at LSU on Joe's behalf.

There being no further business, the meeting adjourned.

Randol Waters, Secretary
S-AAAE

Membership Report (submitted by Tim Murphy).

Since the AAAE National Conference is no longer held in December, dues have been a bit slower to come in. Ultimately, I expect to see an increase in membership in 2005.

Southern Region Membership Data:

12/31/04 - 110 Active Members + 26 Student Members = 136 Members.

2/7/2005 - 79 Active Members + 24 Student Members = 103 Members.

AAAE Update Presented at the 2005 AAAE Southern Region Conference (held in conjunction with SAAS, Little Rock, AR)

Priorities and Activities for 2004-05

Smooth Transitions

- Merger of Eastern and Central Regions to form the new North Central Region
- Annual conference now in May
- May 25-27, 2005 – San Antonio, TX
- Future conference locations and dates TBD – a committee is investigating
- AAAE conferences with research component (vs. SAERC and NAREC)

Establishment of Special Interest Groups (SIGs)

- 9 SIGs representing education, communication, extension, and leadership
- Stimulate dialog and collaboration
- Pursue multi-state research projects
- Increase our collective research capacity
- Goal - every AAAE member active in a SIG
- Goal - institutionalize SIGs in AAAE

Membership Trends

- 2003 membership up 16% from 2002
- 305 members – highest in last 10 years
- Southern Region the largest
- Still room to grow
- Solid financial standing
- Continued need to expand member support

Development of a National Research Agenda

- Financial support committed from The Council and USDA
- 5-year research agenda for the profession
- To include research priorities in education, communication, extension, leadership
- Disciplinary and cross-cutting priorities
- Special conference with 22-25 representatives
- Final report by September 1, 2005

Website Review/Member Survey

- Goal – AAAE website informative and widely used
- Review content of website
- Is AAAE meeting the needs of its members and the profession?
- Need to identify new initiatives and future directions

Update presented by:
Ed Osborne, AAAE 2004-05 President
University of Florida

The National FFA Board of Directors
Report to the Southern Region
American Association for Agricultural Education

Barry Croom, AAAE Representative
February 6, 2005

- The following teacher educators serve on the National FFA Board of Directors.
 - Steven Harbstreit, Kansas State University, Board Member
 - Stacy Gartin, West Virginia University, Consultant
 - Steve Frazee, Texas Tech. University, Consultant
 - Barry Croom, NC State University, Consultant
- The National FFA Board of Directors and Foundation Board of Trustees met January 19-22, 2005.
- The January 2005 board retreat focused on the development of key strategic initiatives for the National FFA. These initiatives are essentially how the FFA interprets its mission, and provide direction to the business operations of the FFA.
- The National FFA Organization received a “clean” financial audit for the last fiscal year.
- Established an Audit Committee.
- Created an Agricultural Education Opportunities Fund to fund major new initiatives for agricultural education and the FFA.
- Created ad hoc committees or working groups to:
 - Redesign of the national FFA officer nominating committee process for implementation at the 2006 convention.
 - Develop a national service learning project.
 - Expand leadership programming from middle grades through college. (Recommended by the Leadership Program Review Task Force.)
 - Create a national leadership certificate program (Recommended from the Leadership Program Review Task Force.)
- Began identification of programs that should be considered as core to the FFA. (If the program is not a core function, then it will be discontinued if funding is not available. An example of a core function would be the career development events program.)
- Forwarded a motion from the Illinois and Pennsylvania Associations for the establishment of a bicameral house to the Delegates at the National FFA Convention.
- Approved to seek special project funding for the New Farmers of America Historical Preservation Project.
- Adopted the National FFA Alumni Bylaws.
- Initiated a special program to increase the number of FFA members who are able to purchase jackets in economically disadvantaged areas.
- Adopted changes to dual participation by students in the National FFA Convention events and contests policy.

The Agricultural Education Magazine
Informational Update
Prepared by James H. Smith

The “State of the Magazine” is very good!

- Financially – doing very well
- Subscriptions – 3,500+ (always changing)
- Submissions – No shortage, but still need everyone to participate

Board changes and updates...

- New board chairman selected Thursday night – Allen Sulser (one – year term)
- Operating policies and procedures updated in last two years
 - Annual meeting held during National Ag Ed In-service Meeting
 - Board membership changed from 20+ to 9
 - NAAE – teacher representative (three-year term)
 - NASAE – state supervisor representative (three-year term)
 - AAAE – representative (three-year term)
 - Editor – Jamie Cano (three-year term)
 - Secretary (past editor) – Bob Martin (three-year term)
 - Business Manager – James H. Smith (three-year term)
 - FFA Director of Educational Programs – Anna Melodia*
 - USDE coordinator of Agricultural and Rural Ed. – Larry Case*
 - Executive Director of NAAE – Jay Jackman*
 - Terms of AAAE, NAAE, and NASAE or three-year rotational
 - February 2004 these are the terms
 - NASAE – one year
 - AAAE – two years
 - NAAE – three years

What’s ahead??????

- Checking into the possibility of National FFA archiving issues (PDF) – beginning with issues in 1929 and proceeding to within 5 years of current publishing
- Website desperately needs updating - Business Manager will serve as webmaster
- Limited advertising based on space availability (magazine hard copy)
- Feasibility inquiry of online subscriptions - is there a need
- Possible partnership with few agribusiness firms with advertising and career information to underwrite production of online version

You are part of the stakeholders in his publication. Please do not refrain from providing suggestions for improvement and your needs.

Program Improvement Committee Report
AAAE-Southern Region
Little Rock, Arkansas
February 6, 2005

Members present: Tom Dobbins, Chair, Clemson University; Robyn Peiter, University of Kentucky; Jim Leising, Oklahoma State University; Chanda Elbert, Texas A&M University; Dennis Duncan, University of Georgia

The Program Improvement Committee met Sunday February 6, 2005 at AAAE-Southern Region Conference and would like to make the following suggestions:

- We would like for the poster session to be divided into two areas:
 - Research and Innovative Ideas. The reason for this request comes from the poster reviewers and judges. They have indicated that it is difficult to compare apples and oranges.
- We would like for our professional development sessions to follow the AAAE-SIGs.
- Should the profession develop a National SPA associated with NCATE?

Submitted by:
Thomas R. Dobbins

Professional Development Committee Meeting
(Submitted by Barry Croom)
Southern Region – AAAE
February 6, 2005

Minutes

The professional development committee of the Southern Region Agricultural Education Conference met on February 6, 2005 at the Peabody Hotel in Little Rock, Arkansas. Members present were Barry Croom (Chair), Shannon Washburn, Carrie Fritz, Kirk Swortzel, and Jason Peake for John Ricketts. Guests present were Nicole Stedman and Chris Townsend.

The first item of business for the committee was to make final preparations for the roundtable discussion groups to be held during the professional development sessions of the 2005 Southern Region Agricultural Education Conference.

The second item of business was to select a chairperson of the committee for 2006. Shannon Washburn moved that the committee select Kirk Swortzel as the chairperson. The motion was seconded by Carrie Fritz and passed.

The third and final item of business was to make initial plans for professional development at the 2006 conference. The following plans were adopted by general consent of the committee:

1. A Saturday evening session, February 4, 2006 will be added to the program. This program will follow a roundtable discussion format organized by the AAAE Special Interest Groups. Kirk Swortzel was appointed by the committee to provide leadership for this activity.
2. On Sunday, February 5, 2006, there will be a Graduate Student Luncheon. This luncheon will include a speaker/presenter on a topic of interest to graduate students. Carrie Fritz was appointed by the committee to provide leadership for this activity.
3. On Monday, February 6, 2006, a general session on the topic of "Inquiry-Based Learning" will be offered. Shannon Washburn was appointed by the committee to provide leadership for this activity.
4. John Ricketts was appointed by the committee to develop an evaluation process for professional development at the 2006 conference.

The meeting adjourned at 2:15 PM.

**SAERC (AAAE-S) 2005
Research Committee Meeting
February 6, 2005
Little Rock, AR**

Committee members in attendance: Jim Dyer (chair), Craig Edwards (secretary), Jimmy Linder (past chair), and Todd Brashears

Absent: Barry Boyd

Items of Business and Discussion

- 1) Minutes of the previous meeting (February 15, 2004, Tulsa, OK) were read and approved.
- 2) The SAERC 2005 Chair's report (Joe Kotrlik) was accepted.

54 papers were submitted for the conference; 36 were accepted for presentation for an acceptance rate of 66.7%.

- 3) Tim Murphy presented the editor's report for the *Journal of Southern Agricultural Education Research (JSAER)*.

Based on peer review, 16 papers from the 54 (29.6%) submitted for the conference were considered worthy of review for possible publication in the 2005 *JSAER*. However, authors for three of the papers opted not to pursue publication in the *JSAER*; subsequently, those papers were withdrawn (leaving 24.1% of initial submissions). The editor with guidance from the research committee established a "review rubric" for the purpose of journal acceptance: "accept without revision," "accept with minor revision," "accept pending major revision," and "reject." Papers accepted pending major revision were returned to their authors for that purpose.

The committee discussed the need to solicit an editor-elect for the *JSAER*. It was proposed that this individual should serve one year as editor-elect and then a three-year term as journal editor. Dr. Murphy agreed to serve the 2005-2006 year as editor to facilitate the transition process described above. In addition, he agreed to draft an e-mail message to the AAAE-S listserv soliciting interest in serving as journal editor. It was decided that the proposal would be submitted to the full body during the business session on February 7, 2005.

The editor's report was accepted.

- 4) Dr. Lindner indicated that he would re-visit the issue of ISSN designation for the *JSAER*.
- 5) Regarding committee leadership, Dr. Todd Brashears agreed to serve as chair for 2005-2006. Dr. Craig Edwards consented to serve another year as committee secretary. In an effort to align committee membership numbers (n = 4) with other regional committees and across all AAAE regions, the committee determined that it was not necessary to elect a new member for the 2005-2006 year. However, two new members will need to be elected in 2006: one to serve a two-year term and one to serve a three-year term. In 2007, two new members will need to be elected to serve three-year terms. Beginning in 2008 and thereafter, one new committee member will need to be elected annually for two years of service.

- 6) **The committee discussed to the need to investigate further an on-line or Web-based manuscript submission process for the conference as well as the *JSAER*.**

Respectfully submitted,

**M. Craig Edwards
Secretary
SAERC (AAAE-S) Research Committee**

S-AAAE MEMBER SERVICES COMMITTEE MEETING MINUTES

February 6, 2005

Little Rock, AR

Attended: Gary Wingenbach (Chair), Dwayne Cartmell, Adam Kantrovich, Kim Dooley, Judith White, and Matt Raven.

Agenda:

1. Introductions
2. Election of new committee CHAIR: Dr. Dwayne Cartmell, by unanimous decision.
3. Follow-up to 2004 Recommendations to National Communications Committee:
 - a. Searchable AAAE database:
 - 1) Special Interest Group affiliation
 - 2) Research interests
 - b. Develop online forms to facilitate Web postings:
 - 1) Regional committee/conference business meeting minutes, election results, awards, etc.
 - 2) Proceedings (possible future form with multiple search function)
 - c. Committee name change to **Member Services Committee** (per national committee)
4. Web form discussion:
 - a. Regional committee meeting minutes, recommendations, actions, etc.
 - b. Must be usable for all regions
 - c. Develops electronic archival system for association history/memory
 - d. Provides standard reporting structure for all regions
 - 1) Reduces learning curve for new committee members
 - 2) Encourages new AAAE members to become active participants
 - e. (See attached mock-up template)
5. Committee information sheets:
 - a. Need to include in annual Conference Program Booklet
 - b. Include committee purpose, responsibilities, roles, etc.
 - c. Encourage new member/conference attendee participation
 - d. **We recommend committee information sheets be included in all future S-AAAE Conference Program Guides.**
6. Adjourn

Respectfully Submitted,



AMERICAN ASSOCIATION FOR AGRICULTURAL EDUCATION

Regional Committee Meeting Minutes: Online Submission Form

Date:

Committee:

Region:

Members Present:

Location:

Submitter:

Agenda:

Action Items:

Recommendations:

SUBMIT	RESET
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**2005 AAAE Southern Region Conference
February 5-8, 2005
Little Rock, Arkansas**

AAAE SOUTHERN REGION RESOLUTIONS COMMITTEE REPORT

Committee Members:

**Mark Kistler, University of Florida (Chair)
Dwayne Pavelock, Sam Houston State University
Antoine Alston, North Carolina A&T University**

Resolution # 1: Appreciation to Joe Kotrlik and the Louisiana State University Staff; the Southern Region AAAE Conference Officers, and the AAAE Southern Region Officers

WHEREAS, the 2005 American Association for Agricultural Education (AAAE) Southern Region Conference was well planned, well organized, and well directed, and

WHEREAS, those attending the Conference benefited from and were appreciative of the educational and social activities; therefore be it

RESOLVED that Joe Kotrlik and the staff at Louisiana State University; the Southern Region AAAE Conference Officers, and the AAAE Southern Region Officers be commended for an outstanding 2005 AAAE Southern Region Conference in Little Rock, and be it further

RESOLVED that a copy of this resolution be transmitted to Joe Kotrlik and the Louisiana State University staff; the Southern Region AAAE Conference Officers, and the AAAE Southern Region Officers with our appreciation.

Resolution # 2: Appreciation to the AAAE Southern Region Professional Development Committee for Seminars

WHEREAS, the AAAE Southern Region Professional Development Committee planned an outstanding series of professional development seminars that added to the quality of the 2005 AAAE Southern Region Conference, and

WHEREAS, those persons attending the Conference benefited from participating in the seminars; therefore be it

RESOLVED that Barry Croom, Chair, and the members of the AAAE Southern Region Professional Development Committee be commended for planning and organizing the Professional Development Seminars, and be it further

RESOLVED that a copy of this resolution be transmitted to Barry Croom and the members of the AAAE Southern Region Professional Development Committee and to the resource persons who presented the seminars with our appreciation.

Resolution # 3: Appreciation to the AAAE Southern Region Program Improvement Committee for the Poster Session

WHEREAS, an outstanding group of posters were presented at the Poster Session at the 2005 AAAE Southern Region Conference, and

WHEREAS, those persons attending the Conference benefited from viewing the posters and interacting with the authors, therefore be it

RESOLVED that Tom Dobbins, Chair, and the members of the AAAE Southern Region Program Improvement Committee be commended for planning and organizing the Poster Session, and be it further

RESOLVED that a copy of this resolution be transmitted to Tom Dobbins and the members of the AAAE Southern Region Program Improvement Committee with our appreciation.

Resolution # 4: Appreciation to the Sponsors of the 2005 AAAE Southern Region Conference

WHEREAS, collaborative partnerships and support are vital to the success of any major conference,
and

WHEREAS, the materials supplied by Louisiana State University and all sponsors are a great
contribution to the conference, therefore be it

RESOLVED that the conference participants express their appreciation to Louisiana State University
and all conference sponsors, and be it further

RESOLVED that a copy of this resolution be transmitted to Louisiana State University and all
conference sponsors with our sincere appreciation.